



**THE MICHELLE TRAINA RIECKE TEACHING FELLOWSHIP**  
**The South Orange-Maplewood Education Foundation**

**Application Information**

**Application Process**

Access to the online application is available, beginning in January, on the *Michelle Traina Riecke Teaching Fellowship* page of the SOMEF website ([www.somef.org](http://www.somef.org)).

Applications must be submitted online by Friday, March 26, 2010. A printed, signed\* copy of the application, along with additional materials, must be received by the Riecke Fellowship administrator (see contact information below) no later than Wednesday, March 31, 2010, for the application to be considered complete. Applications and supplemental materials received after the due dates will not be considered.

The Fellowship award announcement will be made on Friday, April 23, 2010.

\*School principals are required to sign the application, signifying that they have approved the requested fellowship opportunity.

**Eligibility**

Fellowship grants are available to current members of the SOMSD teaching staff. School administrators are not eligible to apply for a Riecke Fellowship. (Administrators may apply for SOMEF Administrators Grants.)

**Amount of Fellowship Requests**

Applicants may request up to \$3,000 for an individual teacher, or \$5,000 for a team of two or more teachers. The maximum dollar amount of the fellowship grants, and the number of grants awarded, are reviewed yearly and adjusted based on available funds.

**Uses of Fellowship Money**

Funds may be used for required course fees, travel, lodging, books, and materials\*. In addition, funds may be used to create lesson plans and to share materials with district colleagues. Fellowship funds may not be used for payment of tuition towards an advanced degree.

\*Materials obtained with fellowship funds shall become the property of the School District of South Orange & Maplewood.

**Sharing the Fellowship Experience**

The Riecke Fellowship application must include a plan for sharing acquired knowledge with district colleagues. Compensation for time spent sharing newly acquired knowledge with colleagues should be included in your budget. This stipend should be budgeted according to district compensation guidelines for curriculum development and in-service workshops, which are found on page 22 of the SOMEA/BOE Agreement. (Participants in workshops provided by the fellowship recipient(s) will be eligible to receive professional development hours.)

**Michelle T. Riecke Fellowship Contact Information**

Questions pertaining to the application process can be directed to the Riecke Fellowship Administrator: Tina Squyres at [csquyres@comcast.net](mailto:csquyres@comcast.net) or 973.762.5719. Mail the signed application and supplemental materials to:

The Michelle Traina Riecke Teaching Fellowship, c/o Tina Squyres: 28 Brook Lane, Maplewood, NJ 07040